

Public Document Pack

Overview and Scrutiny Management Committee

Thursday, 9th July, 2015
at 5.30 pm

Council Chamber - Civic Centre

This meeting is open to the public

Members

Councillor Fitzhenry (Chair)
Councillor Fuller
Councillor Furnell
Councillor Galton
Councillor Hannides
Councillor Jordan
Councillor Keogh
Councillor McEwing
Councillor Morrell
Councillor Moulton (Vice-Chair)

Appointed Members

Mrs U Topp, (Roman Catholic Church)
Rev. J Williams, The Church of England
(Portsmouth and Winchester Dioceses)
Vacancies

- Primary Parent Governor Representative;
and
- Secondary Parent Governor Representative

Contacts

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PUBLIC INFORMATION

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

Role of Overview and Scrutiny

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

Southampton City Council's Priorities:

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

Procedure / Public Representations

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

Smoking Policy:- The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones:- Please switch your mobile telephones to silent whilst in the meeting

Fire Procedure:-

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year 2015/16

2015	2016
11 June	14 January
9 July	4 February
13 August	10 March
10 September	14 April
15 October	
12 November	
10 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

Agendas and papers are now available online via the Council's Website

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

3 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

4 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

5 STATEMENT FROM THE CHAIR

6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)

(Pages 1 - 4)

To approve and sign as a correct record the Minutes of the meetings held on 11 June 2015 and to deal with any matters arising, attached.

7 TRANSFORMATION UPDATE (Pages 5 - 8)

Report of the Cabinet Member for Transformation providing an update on the progress made in relation to the Council's transformation programme, attached.

8 MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE

(Pages 9 - 16)

Report of the Head of Legal and Democratic Services detailing the actions of the Executive and monitoring progress of the recommendations of the Committee, attached.

SOUTHAMPTON CITY COUNCIL
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON 11 JUNE 2015

Present: Councillors Fitzhenry (Except Minute 5) (Chair), Fuller, Furnell, Galton, Jordan, Keogh, McEwing, Morrell and Moulton

Apologies: Councillors Hannides, Mrs U Topp and Revd. J Williams

Also in attendance: Leader of the Council
Cabinet Member for Housing and Sustainability

1. **ELECTION OF VICE-CHAIR**

RESOLVED that Councillor Moulton be elected as Vice-Chair for the 2015-16 municipal year.

2. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the Committee meeting held on 16 April be approved and signed as a correct record.

3. **COUNCIL PERFORMANCE IN 2014/15**

The Committee considered the report of the Leader of the Council outlining the performance of the Council against targets detailed in the Council strategy.

RESOLVED

(i) that the Leader considers including in the suite of indicators performance measures to monitor the following areas:

- Education - Success and progression of young people at 18;
- Transport - modal shift;
- Council staff morale;

(ii) that the Committee be provided with an explanation clarifying how the target for decent homes was set;

(iii) that a target be set for delayed days for transfers of care from hospital for 2015/16;

(iv) that consideration be given regarding identifying suitable alternative indicators to those measured through the City survey for the periods when no survey was undertaken.

4. **UPDATE ON THE CLOSURE OF WOODSIDE LODGE AND THE RESTRUCTURE OF DAY AND RESPITE SERVICES**

The Committee considered the report of the Cabinet Member for Health and Adult Social Care providing an update on the closure of Woodside Lodge and the restructure of day and respite services.

Papers were distributed to the Committee from Jon Searle and Alex Isles, Southampton Mencap which provided comments on the report.

Members of the public were present and those wishing to speak with the consent of the Chair, addressed the meeting.

RESOLVED that

- (i) an audit trail detailing advice from the Director of People to the Leader / Cabinet Member relating to the timing of assessments and the decision making process be circulated to the Committee;
- (ii) the Leader honours the financial commitment made to the residents of Woodside lodge that there would be no additional cost to clients as a result of the closure;
- (iii) the Leader / Cabinet Member continued to seek opportunities, including social enterprises to maintain the provision of services at Freemantle Community Centre;
- (iv) the written responses to Jon Searle and Alex Iles be circulated to the Committee;
- (v) the Committee be provided with an update on the alternative options available to the services provided at Kentish Road;
- (vi) a briefing paper be provided to the Committee on the proposals for the new facility to be developed on the grounds of Woodside Lodge;
- (vii) an update be provided to a future meeting.

COUNCILLOR MOULTON IN THE CHAIR

5. **FORWARD PLAN**

The Committee considered the report of the Head of Legal and Democratic Services detailing the item requested for discussion from the current Forward Plan.

RESOLVED that on consideration of the briefing paper relating to “HMO additional licensing designation for Shirley, Freemantle, Bassett and Millbrook wards” the Committee recommended that:

- (i) the Cabinet Member consider including evidence that the HMO additional licensing scheme demonstrated additional value within the Cabinet report;
- (ii) data on the contribution made by HMO wardens be circulated to the Committee or incorporated within the Cabinet report.

NOTE: Councillor Fitzhenry declared a disclosable pecuniary interest in the matter set out in the report. He withdrew from the meeting for the consideration of this item and took no part in the decision.

COUNCILLOR FITZHENRY IN THE CHAIR

6. **OVERVIEW AND SCRUTINY HANDBOOK - 2015/16 REVISION**

The Committee considered the report of the Head of Legal and Democratic Services requesting approval of an updated version of the Council’s Overview and Scrutiny Handbook.

RESOLVED

- (i) that the Overview and Scrutiny Handbook be approved and distributed to all overview and scrutiny members; and

(ii) that, subject to consultation with the Chair of the Committee, authority be delegated to the Head of Legal and Democratic Services to make any minor or consequential changes required during the year.

7. **MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

The Committee noted the report of the Head of Legal and Democratic Services detailing the actions of the Executive and monitoring progress of the recommendations of the Committee.

RESOLVED that Superintendent Fulton be asked to clarify what the Spaces Protection Order would seek to ban given that begging was illegal.

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Agenda Item 7

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	TRANSFORMATION UPDATE		
DATE OF DECISION:	9 JULY 2015		
REPORT OF:	CABINET MEMBER FOR TRANSFORMATION		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Stephen Giacchino	Tel: 023 8083 7713
	E-mail:	stephen.giacchino@southampton.gov.uk	
Director	Name:	Stephen Giacchino	Tel: 023 8083 7713
	E-mail:	stephen.giacchino@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None			

BRIEF SUMMARY

This item enables the Overview and Scrutiny Management Committee to receive an update on the Transformation programme since the last report in January 2015. The purpose of the report is to update on progress since then, and outline the next steps in the programme. Further information and detail will be provided and presented at the meeting, allowing for discussion and questions from the members.

RECOMMENDATIONS:

- (i) to note progress and future plans of the Transformation programme; and
- (ii) to consider areas the Overview and Scrutiny Management Committee would like further discussions on in the future.

REASONS FOR REPORT RECOMMENDATIONS

1. At the OSMC meeting in November 2013, the chair requested that OSMC receives updates and reviews on the Transformation Programme at appropriate intervals. In response, it was agreed updates will be provided on a quarterly basis, commencing January 2014.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

DETAIL (Including consultation carried out)

3. Since reporting on the last transformation update to the Overview and Scrutiny Management Committee in January 2015, the transformation programme has progressed in building a robust foundation and accelerating delivery in line with the New Operating Model that was approved at Council on February 11 2015. We have;
 - Appointed a Transformation Implementation Director for a fixed term of two years

- Procured and appointed a Strategic Transformation Partner
 - Undertook a restructure of the Transformation Team, deleting vacant posts
 - Centralised and prioritised all Transformation projects with the Council Management Team and Cabinet
 - Re-organised the programme into four themes and thirteen programmes of work
 - Set out a timeline for five strategic business cases to work to, in line with key Council dates across the two years (August 2015, October 2015, and February 2016 in relation to the 2016/17 budget)
 - Launched a first wave of early benefit projects with recommendations being presented in time for August's Cabinet.
4. The transformation programme is now structured along four strategic themes through which 13 programmes of work will be delivered:
- Operating Strategy
 - Managing Operations
 - Delivering Operations
 - Digital Customer
 - Digital Colleague
 - Optimising Process
 - Resource and Performance Management
 - Cost Recovery
 - Commercialisation
 - New Ventures for Growth
 - Commercial Partners
 - Procurement and Contract Management
 - Contract Review
5. We have procured and appointed PwC as our Strategic Transformation Partner. PwC commenced work in June 2015 and will be supporting the Council to both implement the New Operating Model approved at Council on February 11, 2015 as well as support the delivery of cost saving initiatives required to address the funding gaps. PwC will help the Council to:
- Prioritise outcomes and align to clear performance indicators
 - Clearly define how demand is managed across all services, addressing current areas of overspend
 - Review all existing major contracts and commercial partnerships to assess our longer term needs
 - Reprioritise resources to deliver projects that provide clear return on investment and enable delivery of outcomes.

RESOURCE IMPLICATIONS

Capital/Revenue

6. None.

Property/Other

7. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

8. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000

Other Legal Implications:

9. None

POLICY FRAMEWORK IMPLICATIONS

10. None

KEY DECISION?	No	
WARDS/COMMUNITIES AFFECTED:	None	
Appendices		
1.	None	
Documents In Members' Rooms		
1.	None	
Equality Impact Assessment		
Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.		No
Other Background Documents Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	Implementing the Council Strategy 2014 - 2017	

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Agenda Item 8

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE		
DATE OF DECISION:	9 JULY 2015		
REPORT OF:	HEAD OF LEGAL AND DEMOCRATIC SERVICES		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail:	mark.pirnie@southampton.gov.uk	
Director	Name:	Dawn Baxendale	Tel: 023 8083 2966
	E-mail:	Dawn.baxendale@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY
None

BRIEF SUMMARY

This item enables the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.

RECOMMENDATION:

- (i) That the Committee considers the responses from Cabinet Members to recommendations from previous meetings and provides feedback.

REASON FOR REPORT RECOMMENDATIONS

1. To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

DETAIL (Including consultation carried out)

3. Appendix 1 of the report sets out the recommendations made to Cabinet Members at previous meetings of the Overview and Scrutiny Management Committee. It also contains summaries of any action taken by Cabinet Members in response to the recommendations.
4. The progress status for each recommendation is indicated and if the Overview and Scrutiny Management Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed, it will be kept on the list and reported back to the next meeting. It will remain on the list until such time as the Committee accepts the recommendation as completed. Rejected recommendations will only be removed from the list after being reported to the Overview and Scrutiny Management Committee.

RESOURCE IMPLICATIONS

Capital/Revenue

5. None.

Property/Other

6. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

7. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

Other Legal Implications:

8. None

POLICY FRAMEWORK IMPLICATIONS

9. None.

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
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SUPPORTING DOCUMENTATION

Appendices

1.	Monitoring Scrutiny Recommendations –9 th July 2015
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Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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Other Background Documents

Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 9th July 2015

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
11/06	Health & Adult Social Care	Update on the closure of Woodside Lodge and the restructure of Day and Respite Services	1) That an audit trail detailing advice from the Director of People to the Leader / Cabinet Member relating to the timings of assessments and the decision making process is circulated to the Committee.	<p>The original Cabinet reports authorised by the former Director of People contain the following advice:</p> <ul style="list-style-type: none"> • Assessments of need will be carried out ... and the options for future care and support will be considered • The Council has a number of statutory duties and powers to individuals under various pieces of legislation to assess individual needs and then to provide appropriate care, support and accommodation for the eligible [social care] needs • When carrying out a new assessment or when re-assessing individuals, the needs assessment must be carried out in line with the Care Act 2014. <p>The former Director of People advised during the scrutiny meeting prior to the Cabinet decisions, and at the scrutiny meeting when the decisions had been called in, that these assessments could be carried out after any decision to close services had been made.</p> <p>The Cabinet Member for Health and Adult Social Care confirms that the advice he received stated that any alternative provision would be identified following an assessment process and that this exercise would commence as soon as a decision had been reached by Cabinet.</p> <p>Following the Cabinet in December, the</p>	Completed

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
				Leader was able to clarify that no facility would close until after the necessary assessments had been completed even if this process might take slightly longer to achieve than had been anticipated initially at the time of the Council's revised budget forecast in July.	
11/06	Health & Adult Social Care	Update on the closure of Woodside Lodge and the restructure of Day and Respite Services	2) That the Leader honours the financial commitment made to Woodside Lodge residents that there would be no additional costs to clients as a result of the closure.	Social workers are continuing to work with the remaining four residents of Woodside Lodge and their families and suitable alternative placements have now been identified, at no additional cost to clients.	
			3) That a briefing paper on the proposals for the new facility to be developed on the grounds of Woodside Lodge is circulated to the OSMC.	Report to be circulated when proposals have been finalised.	
			4) That the written responses to Jon Searle and Alex Iles is circulated to the OSMC.	Responses circulated to OSMC on 01/07/15.	Completed
			5) That the Committee are provided with an update on the alternative options available to the service provided at Kentish Road.	Comprehensive reviews of individuals' needs are scheduled to be completed by 31 July 2015 and this will inform an analysis of the alternative options to the service provided at Kentish Road, to be considered by Cabinet on 15 September 2015. The current alternatives being pursued for individuals, where appropriate, include Direct Payments; alternative respite at Rose Road, Jacobs Lodge or the Minstead Training Project; and Shared Lives.	
			6) That the Leader / Cabinet Member continues to seek opportunities, including social enterprises, to	Potential alternative service providers have been in contact with the trustees of Freemantle Community Centre to discuss	

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
			maintain the provision of services at Freemantle Community Centre.	opportunities for alternative uses of their facilities when vacated by Southampton Day Services. The Integrated Commissioning Unit (ICU) is planning a second workshop for council staff on establishing a social enterprise and colleagues from the day service based at Freemantle will be able to attend. The ICU explored a specific proposal to relocate a day service for older people to Freemantle Community Centre, but this was not taken forward by the Centre.	
11/06/15	Leaders	Council Performance 2014/15	1) That the Leader considers including in the suite of indicators measures relating to: <ul style="list-style-type: none"> a) Education - Success and progression at 18 b) Transport - Modal shift c) Staff morale 	1a) The service has confirmed that all progression is monitored by the council until the end of Year 14, which is up to a young person's 19 th birthday and this information is already included in the outturn performance figures. 1b) Further detail awaited from colleagues in Transport. 1c) Currently, the only measure of staff morale that we have is the Employee Engagement Index (EEI) which is measured as part of the annual Staff Survey. Best practice guidance suggests that there is no additional benefit in surveying staff morale more frequently than this as morale does not alter significantly from month to month (or quarter to quarter). Therefore, rather than including this measure in our quarterly reporting, we will provide Members with an annual report of the Staff Survey findings. In addition to this, we will undertake Pulse surveys on specific issues and can provide feedback on these when they are available.	

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
11/06/15	Leaders	Council Performance 2014/15	2) That the Committee are provided with an explanation clarifying how the target for decent homes is set.	<p>A target of 5% was originally set for 2014/15, based on an established baseline position. For the longer term, targets of 3% in 2015/16 and 2% in 2016/17 were agreed, which would see us reaching our natural underlying level of non-decency (as some properties will not receive works, and therefore will be classified as non-decent, if for example their longer term future is being evaluated or they are in an area scheduled for regeneration).</p> <p>However, we did not achieve our target in 2014/15, ending the year at 7.64%. There are a number of factors which have contributed to the level of performance being worse than anticipated, including:</p> <ul style="list-style-type: none"> • Change of calculation methodology following introduction of new IT system. • Higher level of properties than expected requiring works in the short term, identified from ongoing stock condition surveys. • Improved feedback from Housing Operations team identifying properties requiring capital investment. • Age of elements (one of the criteria in determining disrepair) reaching trigger point to worsen score. <p>The service is working to understand these variables and the likely longer term impact on performance. It is anticipated that once the current analysis concludes, it will be necessary for the targets to be reset. As this understanding develops and we are able to model what we expect to achieve, the numbers and associated targets will be revised.</p>	Completed

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
11/06/15	Leaders	Council Performance 2014/15	3) That a target for 2015/16 is set for delayed days for transfers of care from hospital.	As part of the ongoing process of reviewing measures in the Council Strategy, is proposed to replace the current measure with the Better Care Fund (BCF) definition for delayed transfers of care. The BCF definition is different to the one currently in use, and therefore the targets (which have been set for 2015/16) are not directly comparable.	
Page 15			4) That consideration is given to identifying suitable alternative indicators to those measured through the City Survey for the periods when no survey is undertaken.	<p>The City Survey questions were set to help us understand comparative positions, and the frequency (once every two years) relates to national practice and the need to keep costs down. The option to undertake interim surveys was considered but not taken forward due to cost implications and the advice that this could result in 'survey fatigue', and therefore be unlikely to yield useful data.</p> <p>We are considering alternative measures for City Pride, including:</p> <ul style="list-style-type: none"> • City events bookings or numbers attending events (research required into what data is held) • Number of people registered with the People's Panel (as a proxy for % residents who take part in volunteering) • Hate crimes or anti-social behaviour (as a proxy for % residents who feel that Southampton is a place where people from different backgrounds get on well together) <p>For Sustainable Council, potential proxy measures could include:</p>	

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
				<ul style="list-style-type: none"> • No. of complaints received (as a proxy for % satisfied with how council runs things) • Financial/budgetary measures – relating to current operating budget and/or savings achieved via transformation (tbc – as a proxy for % agreeing council offers value for money). <p>These suggestions will be considered as part of the ongoing review of measures in the Council Strategy.</p>	
11/06/15	Housing & Sustainability	HMO Additional Licensing	1) That the Cabinet Member considers including within the Cabinet report evidence that the HMO Additional Licensing Scheme demonstrates additional value.	Included in the Cabinet report and supporting documentation.	Completed
			2) That data on the contribution made by HMO Wardens is either circulated to the Committee or incorporated within the Cabinet report.	Included in the Cabinet report and supporting documentation.	Completed
24/04/15	Housing and Sustainability	Homelessness	1) That Supt Fulton clarifies what the Public Spaces Protection Order would be seeking to ban given that begging is illegal.	Additional information circulated to OSMC on 15/06/15 by Supt Fulton.	Agreed to raise this issue during the annual discussion at OSMC on the Safe City Partnership.